



Special Events + Planning + Production + Promotion

Let SPW Productions make sure your event runs smoothly and is carefree for you and your guests. We will handle all last minute details and insure that the day runs according to your timeline.

With more than 30 years experience, our professional award winning staff brings a wealth of knowledge an expertise to provide your organization with quality event services from start to finish.

Services Offered

- Face-to-face meetings to review event details and contracts
- Walk-through of the venue
- Create event day timeline and distribute to all vendors
- Act as liaison with venue
- Oversee load-in and set up
- Manage all vendors contracted for the event
- Delivery of final payments and gratuities to vendors
- Oversee load out and breakdown
- Prices available upon request



Hepburn Center Gala



NJ Clean Energy Conference



Phashion Phest



Taste of Philadelphia

**SPW Productions is a
comprehensive event
management, production and
marketing promotion agency
serving
New Jersey and the Greater
Philadelphia Region.**

New Jersey:
856.464.8304

Philadelphia:
215.670.4323

www.spwproductions.com

**2009 International Special
Events Society
Esprit Award Winner for
Best Social Event**

**2009 International Special
Event Society
Liberty Award Winner for
Best Special Event Planner**